

STATE BOARD OF EXAMINERS

Minutes – June 19, 2018 - 8:55 a.m.
State Capitol, Lincoln Auditorium WW02,
700 W. Jefferson St., Boise, Idaho

The regular meeting of the State Board of Examiners was called to order pursuant to Idaho Code §67-2002 and by the order of the chair at 8:56 a.m.

The following members were present: Secretary of State Lawrence Denney, and Attorney General Lawrence Wasden by phone. State Controller Brandon Woolf recorded the proceedings of the meeting.

Also present, Director Lora Whalen, Panhandle Health District by phone.

State Controller Woolf introduced the consent agenda items.

Attorney General Wasden then moved to approve the consent agenda. Secretary of State Denney seconded the motion. The motion passed on a unanimous voice vote.

CONSENT AGENDA

1. Minutes- Action Item

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on May 15, 2018.

2. Office of Emergency Management/Homeland Security – Action Item

ID#	Description	Amount	Comments	Date to Board
2018-00037	Unknown Chemical	\$1,010.99	Response to unknown chemical mixture in residence. (KOOTENAI COUNTY)	6/7/2018
2018-00041	Diesel	\$2,331.78	Response to diesel release to waterway from automotive accident (ELMORE COUNTY)	6/7/2018
	TOTAL	\$3,342.77		

3. Department of Health and Welfare – Action Item

Requested that \$216,814,800 be transferred from the General Fund to the Cooperative Welfare Fund #0220 during the 1st Quarter of Fiscal Year 2019 in accordance with appropriations passed.

4. Military Division – Action Item

Request for approval for cash compensation of overtime for State Year 2019, to all state professionals and administrative personnel deployed to assist on state or federally declared disasters. Idaho Code § 67-5823(3C) allows for cash payment for “overtime accumulated during unusual or emergency situations.”

5. Department of Administration- Division of Public Works- Action Item

a) Request for recognition of assignment from GGR LLC, c/o RFR Properties to SRBC, LLC. A transfer of interest in the real property lease of the State of Idaho, by and through the Idaho State Liquor Division, as “Lessee,” and Lessee’s occupancy of 16584 N Midland Blvd., Ste 101, Nampa, Idaho.

b) Request for recognition of assignment from Holiday Partners, LLC to McMillan’s Corner, LLC, c/o NAI Select. A transfer of interest in the real property lease of the State of Idaho, by and through Idaho State Liquor Division, as “Lessee,” and Lessee’s occupancy of 4568 N. Eagle Road, Boise Idaho.

6. Lava Hot Springs Foundation – Action Item

Request pursuant to Idaho Code §67-4402 to approve the lease from Lava Hot Springs Foundation (Lessor) to Portneuf Rapids Tube Rental Limited Liability Company (Lessee).

8. Idaho State Police – Action Item

a) Request for approval, pursuant to Idaho Code § 67-5302(20), to continue to pay overtime shifts for previously approved contracts Idaho State Police has with CH2M-WG, Idaho, LLC (CWI) INL, Idaho Power at Swan Falls and also with the World Triathlon Corporation for the Coeur d’Alene Ironman Competition.

b) Request for approval to pay overtime for Forensic Lab Managers, Quality Managers, Forensic Scientist 2, Forensic Scientist 3, and Forensic Scientist 4.

REGULAR AGENDA

State Controller Woolf introduced the regular agenda item.

Discussion:

Director Whalen commented that their Fiscal Officer Jim Fenton passed away unexpectedly on January 5th. Since his death the agency has been in the process of completing their budget as well as an audit. Ms. Crummer has taken on the responsibilities of Financial Manager while still completing her current positions work. As a result she has put in quite a bit of overtime. Prior to Mr. Fenton’s passing she had zero comp time hours. However, she is working on taking some time off. She has already lost some annual leave. Ms. Whalen would ask that the board allow the health district to pay off her comp time balance, and that this will be the only request that the district will make to pay off comp time hours.

Attorney General Wasden then asked if this was recommended by the subcommittee State Controller Woolf responded that the item was placed on the regular agenda for the full board to make a decision, there was no recommendation either way from the Subcommittee.

Attorney General Wasden then asked Director Whalen what is the expectation of the number of comp time hours to reduce, and also what actions are being taken to reduce the balance.

Director Whalen responded that the policy of the health district is that if an employee accrues more than 40 hours comp time, then the comp time must be approved by Director prior to accruing. Ms. Crummer did not have any comp time prior to the passing of Mr. Fenton. Ms. Whalen’s expectation going forward is that she will not approve additional comp time for Ms. Crummer.

Attorney General Wasden then moved to approve the regular agenda item. Secretary of State Denney seconded the motion. The motion passed on a unanimous voice vote.

7. Panhandle Health District – Action Item

Request for approval to pay Christine Crummer overtime hours worked due to extended hours since the unexpected death of Fiscal Officer, Jim Fenton. Comp-time balance is 132.2.

INFORMATIONAL AGENDA

9. Office of the Attorney General

Notification that Deputy Attorney General Jeff Nye is permitted to accept additional outside employment at Concordia University School of Law (Concordia) in an educational program conducted under supervision of the State Board of Education. Mr. Nye will serve as an adjunct faculty member, teaching a Moot Court class one day a week.

10. State Insurance Fund

- a) Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of May 2018.

Estimated expenditure for workers compensation claim costs, dividends and premium refunds	\$19,000,000.00
Funds Expended in April 2018:	
Workers Compensation Claim Costs	\$13,508,834.96
Dividends	0
Commission	4,302,408.56
<u>Policy Refunds</u>	<u>\$288,505.38</u>
Total	\$18,099,748.90

- b) Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of May 2018.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$600,000.00
Funds Expended in May 2018:	
Payroll	\$70,635.73
Operations	\$32,893.60
<u>Claim Costs</u>	<u>\$34,285.35</u>
Total	\$137,814.68

Attorney General Wasden moved to adjourn the meeting. Secretary of State Denney seconded the motion.

There being no further business before the board and on motion duly made and seconded, THE MEETING OF THE STATE BOARD OF EXAMINERS WAS ADJOURNED at 9:05 a.m.