

# STATE BOARD OF EXAMINERS

## Minutes – Subcommittee Meeting

January 9, 2018 – 1:30 p.m.

Joe R. Williams Building, 5<sup>th</sup> Floor Conference Room A

The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 West State Street, Boise, Idaho, at 1:31p.m. pursuant to Idaho Code §67-2002 and by order of the chair.

The following members were present: Chairman David Fulkerson, Division of Financial Management; Tim Hurst, Office of the Secretary of State; Brian Kane, Office of the Attorney General; and Brian Benjamin, Office of the State Controller, as assisting secretary to the subcommittee.

Also present were Wayne Harris, Idaho Office of Emergency Management and Jackie McCleve State Controller's Office.

## CONSENT AGENDA

### 1. Minutes

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on December 12, 2017.

*Resolution:* Mr. Hurst moved to approve the minutes from December 12, 2017 subcommittee meeting. Mr. Kane seconded the motion. The motion carried on a unanimous voice vote.

## REGULAR AGENDA

### 2. Office of Emergency Management/Homeland Security

ID#	Description	Amount	Comments	Date to Board
2017-00166	Diesel	\$2,044.95	Response to diesel release in water canal. (CANYON COUNTY)	01/04/2018
2017-00167	Drug Lab	\$1,665.45	Response to a suspected drug lab in residence. (CANYON COUNTY)	01/04/2018
2017-00172	Mercury	\$3,269.20	Response to release of mercury in a middle school. (KOOTENAI COUNTY)	01/04/2018
	<b>TOTAL</b>	<b>\$6,979.60</b>		

*Resolution:* Mr. Kane moved to place item 2 on the consent agenda. Mr. Hurst seconded the motion. The motion carried on a unanimous voice vote.

### 3. Department of Administration – Division of Public Works

Request for recognition of assignment from Holly Plaza, LLC to KACI WSC LLC, Ken Lawson for the real property lease through the Idaho State Liquor Division as lessee, for occupancy of 76 E Fairview Avenue, Cherry Plaza Shopping center, Meridian, Idaho.

*Resolution: Mr. Kane moved to place item 3 on the consent agenda. Mr. Hurst seconded the motion. The motion carried on a unanimous voice vote.*

## **INFORMATIONAL AGENDA**

### **4. Office of the State Controller**

- a) Notification that the federal mileage rate has increased 1 cent. The rate was 53.5 cents in 2017, and will be 54.5 cents beginning January 1, 2018. The current rate for the State of Idaho is 53.5 cents.
- b) Notification that the federal CONUS per diem rate for Idaho has not changed from FY2017 to FY2018. The standard federal per diem rate for Idaho will remain at \$51.00. The current State of Idaho In-state per diem rate is \$45.
- c) Notification that with the passage of the new federal tax bill signed into law on December 22, 2017, all moving expense reimbursements to employees are now taxable. The Board of Examiners State Moving Policy and Procedures and the State Real Estate Relocation Policy and Procedures are currently being reviewed and will be revised to reflect the changes in the new federal tax bill.

### **5. Office of the Attorney General**

- a) Notification that V. Rafael Stone of the firm of Foster Pepper, PLLC in Seattle, Washington, has been appointed pursuant to Idaho Code §67-1409 as a Special Deputy Attorney General for the purpose of representing PERSI in investment-related matters.
- b) Notification that Paul W Madden of the firm Whiteford, Taylor & Preston, LLP, in Baltimore Maryland, has been appointed pursuant to Idaho Code §67-1409 as a Special Deputy Attorney General for the purpose of consultation, research, and advice on federal tax regulatory issues related to plan qualification and compliance, as needed when requested by PERSI.
- c) Notification that Paul J. Augustine of the firm of Augustine Law Offices, PLLC, has been appointed pursuant to Idaho Code §67-1409 as a Special Deputy Attorney General for the purpose of representing the State of Idaho, Industrial Special Indemnity Fund in the matter of Catherine A Killerman, IC Case #2015-025355, ISIF Case 2017-2312.
- d) Notification that Bren E Mollerup of the firm of Benoit, Alexander, Harwood, High & Mollerup PLLC, has been appointed pursuant to Idaho Code §67-1409 as a Special Deputy Attorney General for the purpose of representing the State of Idaho, Industrial Special Indemnity Fund in worker's compensation claims against ISIF. This appointment will be effective January 1, 2018 through December 31, 2018.
- e) Notification that Assistant Chief Deputy Brian Kane and Division Chief S Kay Christensen, employees of the Attorney General are permitted to accept additional outside employment at University of Idaho Law School in Boise, Idaho, in an educational program conducted under supervision of the State Board of Education.

## 6. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of December 2017.

Estimated expenditure for workers compensation claim costs, dividends and premium refunds	\$34,000,000.00
Funds Expended in November 2017:	
Workers Compensation Claim Costs	\$12,019,504.54
Dividends	0
Commission	0
<u>Policy Refunds</u>	<u>\$229,850.12</u>
<b>Total</b>	<b>\$12,249,354.66</b>

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of December 2017.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$600,000.00
Funds Expended in November 2017:	
Payroll	\$63,825.84
Operations	\$7,927.69
<u>Claim Costs</u>	<u>\$143,266.25</u>

*Mr. Kane moved to adjourn the meeting. Mr. Hurst seconded the motion. The meeting adjourned at 1:41 p.m.*