

**STATE BOARD OF EXAMINERS**  
**MINUTES – Subcommittee Meeting**  
**April 10, 2018 – 1:30 p.m.**  
**Joe R. Williams Building, 5<sup>th</sup> Floor Conference Room A**

*The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 West State Street, Boise, Idaho, at 1:36 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.*

*The following members were present: Madam Chair Jani Revier, Division of Financial Management; Tim Hurst, Office of the Secretary of State; Brian Kane, Office of the Attorney General; and Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee.*

*Also present were Bryan Brown, Idaho Transportation Department; David Fulkerson, Division of Financial Management; and Amber Duke, State Controller's Office.*

## **CONSENT AGENDA**

### **1. Minutes- Action Item**

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on March 13, 2018.

*Resolution: Mr. Hurst moved to approve the minutes from the March 13, 2018 subcommittee meeting. Mr. Kane seconded the motion. The motion carried on a unanimous voice vote.*

## **REGULAR AGENDA**

### **2. Department of Administration- Division of Public Works- Action Item**

- a) Request for recognition of assignment from Majestic Properties, LLC to FP Powerhouse LLC dba Majestic Marketplace TIC. A transfer of interest in the real property lease of the State of Idaho, by and through the Idaho Army National Guard, as "Lessee," and Lessee's occupancy of 2032 E. Overland Rd., Ste. 110, Meridian, Idaho.
  
- b) Request for recognition of assignment from GS II Meridian Crossroads, LLC, c/o DDR Corp to PT-USRIF Meridian, LLC. A transfer of interest in the real property lease of the State of Idaho, by and through the Idaho State Liquor Division, as "Lessee," and Lessee's occupancy of 3909 East Fairview Avenue, Suite 115, Meridian, Idaho.

*Resolution: Mr. Hurst moved to place item 2 on the consent agenda. Mr. Kane seconded the motion. The motion carried on a unanimous voice vote.*

### **3. Idaho Transportation Department- Action Item**

Requesting authority to pay 135.5 hours of comp time for Joshua Stemp in accordance with I.C. 67-5328 which states; "for overtime accumulated during unusual or emergency situations."

*Discussion: Ms. Revier explained that it is important employees use their vacation time and aren't burned out. She also said this seemed to be a management issue. They expect managers to better manage the work load for employees. Mr. Kane noted that this employee had not taken any vacation or sick time all last year, and felt he could have burned off some time had management monitored his hours. He said he felt there had not been enough effort to try and make this employee*

take time off, but that this could be a situation that warrants a payout. It was just too early to decide. Mr. Hurst stated he agreed with other members of the board.

Resolution: Mr. Kane moved to place item 3 on the regular agenda with a recommendation to disapprove. Ms. Revier seconded the motion. The motion carried on a unanimous voice vote.

## INFORMATIONAL AGENDA

### 4. Office of the Attorney General

Notification that Paul J Augustine of the firm of Augustine Law Offices, PLLC, has been appointed pursuant to Idaho Code §67-1409 as a Special Deputy Attorney General for the purpose of representing the State of Idaho, Industrial Special Indemnity Fund, in the matters concerning Dixie J Soderling, I.C. Case # 2014-024042; ISIF Case # 2018-2323.

### 5. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of March 2018.

Estimated expenditure for workers compensation claim costs, dividends and premium refunds	\$19,000,000.00
Funds Expended in January 2018:	
Workers Compensation Claim Costs	\$13,522,159.16
Dividends	0
Commission	(129.51)
<u>Policy Refunds</u>	<u>\$358,750.70</u>
<b>Total</b>	<b>\$13,880,780.35</b>

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of February 2018.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$600,000.00
Funds Expended in January 2018:	
Payroll	\$64,394.49
Operations	\$120,371.97
<u>Claim Costs</u>	<u>\$291,950.15</u>
<b>Total</b>	<b>\$476,716.61</b>

Mr. Hurst moved to adjourn the meeting. Mr. Kane seconded the motion. The meeting adjourned at 1:47 p.m.